

## WORK VALUES DECISION MATRIX

<i>Work Value</i>	<i>P</i>	<i>W</i>	<i>Option A</i>	<i>Option B</i>	<i>Option C</i>	<i>Option D</i>
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
Option Totals:						

**Key:**

- P column is for order of priority
- W column is for weighting (see below)

**Instructions:**

- 1) List your work values
- 2) In P column rate them in order of **priority**
- 3) In W column **weight** them according to priority (#1 priority = 10 pts, 2=9 pts, etc.)
- 4) Identify your work options A-D (or beyond). Examples of options are: different job roles, different locations, return to school, move to a new company, stay in current role, and many others.
- 5) Rate your options according to how well they fit with your key values (eg: give Option A 10 pts if it maps exactly to what you want in your #1 priority)
- 6) Total your Options Columns and compare the scores to help you decide on the options that are a best fit with your work values

**Note:**

This tool becomes a method to compare what you are looking for and dreaming about. It will also help you prepare your questions when you begin doing information interviews.